

GOVERNMENT OF THE DISTRICT OF COLUMBIA

Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE CONTRACT**

CONTRACT NO.: DCRL-2015-R-0015
CAPTION: Custom Coding Services
PROPOSED CONTRACTOR: SecureAuth Corporation
PROGRAM AGENCY: Child and Family Services Agency

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Child and Family Services Agency (CFSA) requires custom coding for an Authentication/Account Management tool to facilitate login requirements for various applications to include FACES.net.

3. ESTIMATED REASONABLE PRICE:

\$14,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

- (a) CFSA provides important services to promote the safety and well-being of children and families. The agency coordinates public and private partnerships to preserve families through foster care, adoption, and child welfare services, and to protect children against abuse or neglect.
- (b) The District of Columbia State Wide Child Welfare System responsible for managing the safety and wellbeing of the children we serve. The existing service agreement represents the requirements for authentication and account management for those users within and outside the District Wide Area Network (DCWAN); accessing any Software, App, Software as a Service (SaaS), and/or application established by CFSA. CFSA is a HIPAA Compliance Agency and therefore must also comply with those standards.
- (c) The proposed provider is aware of the services to be provided, is capable of performing services, and has performed in this capacity before.

- (d) Therefore, it is in the best interest of CFSA to procure the services, via sole source, from, SecureAuth Corporation, the current vendor that possesses the unique and singularly available capability deemed essential to meet CFSA's important services to promote the safety and well-being of children and families and to protect children against abuse or neglect in the District.
- (e) Market research was not performed due to the circumstances surrounding the base year of the service agreement. Quotes were obtained yielding the current vendor as the lowest bidder in the base year of the previous purchase order, but no service agreement was provided at the time. This contract reestablishes the service agreement.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

Date

Interim Director
Raymond Davidson

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Contracting Officer approve the use of the sole source procurement method for this proposed contract.

Date

Tara Sigamoni
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Procurement Officer